

**ARTICLE I
NAME AND PURPOSE**

1A. Name and Nature

The organization's official name is the Muslim Student Association of Mississippi State University, hereafter referred to as the MSA. It shall be a non-profit, non-political organization.

1B. Location

The permanent address of the association will be: Muslim Student Association, P.O.Box 1777, Mississippi State University, MS 39762.

1C. Mission

The mission of the MSA shall be to

- Serve as ambassadors of Islam to Mississippi State University (MSU).
- Educate the campus community and the local community about Islam by participating in and promoting interfaith programs/events.
- Provide support for Muslim students.

1D. Affiliation

The association shall be affiliated with the The Muslim Student Association of the United States and Canada.

**ARTICLE II
MEMBERSHIP**

- Any Muslim student currently enrolled at Mississippi State University who agrees to comply with this constitution in accordance with the principles of Islam is eligible for active membership in the association.
- An MSA member with active membership shall be called a Regular Member of the MSA.
- Others who are interested and who respect the goals of the association are eligible for the associate membership and are called Associate Members.
- Associate Members can participate in all MSA activities open to regular members, but Associate members cannot vote or hold an office on the executive committee.

**ARTICLE III
OFFICERS**

3A. Executive Committee

- The MSA will have five elected officers for the executive committee. These officers shall be the President, Vice-President, Secretary, Treasurer, and the Social/Cultural Officer.
- The officers must agree to serve a term of one academic year.
- The MSA shall have a faculty advisor selected by the officers.
- The advisor of the Muslim Student Association shall be a member of the faculty/staff at Mississippi State University.
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3B. Duties of the Executive Committee

General Responsibilities

- Shall have a clear understanding that this responsibility is given to her/him by Allah to fulfill the purpose of the MSA.
- Shall attend all the executive board meetings and general meetings unless there is a valid reason for an absence.
- Shall notify the President about his/her absence for the executive meeting.
- Shall assist in all MSA-related activities and events.

President

- Supervises affairs and activities of the organization.
- Implements the constitution of the MSA by formulating the overall plans and organizing the efforts and resources.
- Convenes and presides over all meetings.
- Operates MSA's account in the absence of the Treasurer.
- Shall be answerable to the current advisor, executive and general members.
- Shall pass the presidential responsibilities temporarily to vice-president as necessary.
- Shall be entitled to act on behalf of the organization and in consultation with the executive board and the advisor.
- Shall be the official spokesperson for MSA.

Vice-President

- Shall act as a temporary president in the case of temporary or permanent absence of president.
- Shall be responsible for facilitating elections by establishing the electoral commission.
- Shall assist the president in affairs and activities of the organization.
- Shall supervise the overall performance of the organization.
- Shall oversee MSA social and cultural activities.

Secretary

- Shall assist the president and vice-president in corresponding with the general membership.
- Shall help the electoral commission.
- Shall take minutes at every meeting.
- Shall manage the membership list.
- Shall manage all MSA-related documents and produce a report documenting each MSA event for future planning needs.
- Shall assist the Vice-President with regards to MSA social and cultural activities.

Treasurer

- Shall manage the MSA account for the purpose of creative activities with the consent/approval of the MSA officers and in accordance with the mission of the MSA.
- Shall authenticate all financial acts by signature in consultation with the president.
- Shall be responsible for fundraising events of the organization.
- Shall submit a financial report to the MSA officers and present the financial report at the general assembly meetings.
- Shall manage MSA postal property (P.O. Box 1777, Miss. State, MS 39762). Such records shall remain the property of the MSA.

Social/ Cultural Officers

- Shall be responsible for the promotion of events and activities.
- Shall organize the events and activities in consultation with the MSA officers.
- Shall assist in the communication of the organization.
- Shall maintain the organization's website (updating, changing, etc).

3C. Special Committees/ Appointments

- The officers by unanimous vote can form Special Committees to assist in the management, planning, and/or execution of the MSA's regular and special activities.
- The Special Committees shall be subject to the approval of the officers, and shall work under their supervision.
- The President shall serve as the ex-officio chair of all Special Committees,
- The officers by unanimous vote can appoint 2 members to serve as committee members for the purpose of aiding the executive committee officers to facilitate MSA events and activities.
- Special committees are automatically dissolved at the completion of the MSA event/ activity for which the special committees were formed.
- Special appointments are automatically dissolved at the completion of the MSA event/ activity for which the appointment was made.

3D. Attendance

- Punctual attendance at all meetings is mandatory for all officers.
- If an officer knows that he/she will be unable to attend the meeting, it is his or her duty to notify the officers of the absence in advance.
- If a board member is absent from 3 consecutive officer meetings without a valid excuse, the remaining officers may hold a discussion about the officer in question and may vote with a simple majority to remove the absent member from the Executive Board.

3E. Resignations

- Resignation from an executive position will be considered under special circumstances.
- All resignations must be submitted in writing to the MSA advisor, who will present the resignation to the MSA officers.

ARTICLE IV Meetings

4A. Officer Meetings

- The officers of the MSA shall meet at least twice each semester.
- All meetings shall be called by the President.
- All decisions of the officers shall be made by majority vote.

4B. General Assembly Meetings

- A general assembly meeting will be held in conjunction with the annual election of officers.
- An agenda for the general assembly meeting will be conveyed to the general membership by the Secretary with the approval of the President.
- The general assembly meeting will be called and conducted by the President.
- A special general assembly meeting can be called by a petition vote of 25% of the voting members.

ARTICLE V
Elections

5A. Eligibility

- Any regular member shall be eligible to be an officer.

5B. Nominations

- Any MSA member may nominate an active MSA regular student member for any position on the Executive Committee.
- A minimum of two independent nominations is required for candidacy.

5C. Elections

- The election date and candidates must be communicated to the general MSA membership at least 2 weeks prior to the election by the Vice-President.
- Elections will be secret ballot and will require a majority of the voting members in attendance at the general meeting at the end of the Spring semester.
- Term of the MSA Officers will be one year.

5D. Vacancies

- In the event of a vacancy in the position of the President, the Vice President shall assume the position.
- In the event of an unexpected vacancy of other positions, all officers may choose to forgo elections and unanimously elect an interim officer for the maximum term of one semester.

ARTICLE VI
Finances

The MSA committee may accept any contribution in any form from any source as long as it is consistent with the guidance, goals and purpose of this constitution.

ARTICLE VII
Ammendments

- Any proposed amendment must be presented in writing to the President or the advisor of the MSA.
- Upon approval, the proposed amendment is presented to the Executive Committee.
- The executive committee of the MSA, after approving the proposed amendment by simple majority (51%) of the officers, shall present it at the first general assembly meeting.
- All amendments shall require the approval of fifty-one percent of the members attending the general assembly meeting.

ARTICLE VII
NON-DISCRIMINATION CLAUSE

The Muslim Student Association shall not discriminate on the grounds of race, color, creed, gender, national origin, or citizenship.

Adopted by unanimous vote on June 13, 2008.